

EDEO Diocesan Council
Minutes
June 1 and 8, 2022
ZOOM

Present:

The Rt. Rev. Patrick Bell, Bishop

Class of 2022

The Rev. Kelly Mahon (SC)

Adrienne Brown

Ellen Nesbitt

Steve Winkle (SC)

Class of 2023

Karly Nash (SC)

Barbara Reynolds

The Rev. Ann Marie Hardin (SC)

Beth Spell

The Rev. Joseph Farber

Class of 2024

The Rev. Aletha Bonebrake (SC)

Terry Rahmsdorff (SC)

Betty Palmer

The Rev. Ray Jeff Spreier

Angela Pursel

Ex-Officio

Patty Olson-Lindsey, Treasurer

The Rev. Charlotte Wells, Secretary of Convention

Seat and Voice

Amy Jayne, Ascension Executive Director

Lisa Boquist, Secretary to Council

Guests

Pastor Mike Ostrom, ELCA

June 1, 2022

Call to Order

Beth Spell called the meeting to order at 6:00pm, and The Rev. Aletha Bonebrake opened with prayer.

Approval of Agenda

The agenda was accepted as presented.

New Episcopal Community- Amy Jayne and The Rev. Mike Ostrom

Amy and Pastor Mike Ostrom presented their hopes of developing a New Episcopal Community in Cove. Their plan is to begin with a type of dinner church called, The Table, and to invite disaffected church goers who no longer feel that they fit into the conventional church model. They will start with a core group and together work through how this new format will work. As they go through the process, they will be documenting the steps, the successes and the failures, in the hopes of offering the model up to others. The core group will meet on June 15th for the initial meeting.

The national church has a grant program that would assist with these types of endeavors. Part of the grant process involves showing that the diocese is supportive of the project. Council approved the following resolution in support of The Table:

On 1 June 2022, the Diocesan Council of The Episcopal Diocese of Eastern Oregon gathered Via Zoom.

After listening to the proposal offered by Rev. Amy Jayne and Rev. Mike Ostrom (ELCA) this deliberative body enthusiastically endorses the proposed mission of The Table ministry, and, endorses a distribution of \$5,000 from appropriate Diocesan Funds. (Kelly Mahon, Adrienne Brown)

Amy and Mike will come to the August meeting with a report on the progress of The Table and bring any further financial needs.

Ascension School Update – Amy Jayne

Amy gave a brief update on Ascension School. There were two weeks of Outdoor School and Alumni weekend in May. Camp staff is hired, Resource Staff is being scheduled and camp preparations are underway. Bobby and Brosnan have moved out of Perkin’s House and it is being updated for Roman and Katie to move into. The former staff cabin/infirmarium will be maintained as another lodging option, possibly as a place for the Bishop to stay when he is at camp.

Financial Report – Patty Olson-Lindsey, Treasurer of EDEO

Patty presented the following items for her Financial Report:

- Finance Committee reviewed the description of their role and offered a few changes. Council reviewed the document and offered one adjustment and voted to approve the description that is included at the end of these minutes.

M/S/C *Motion to approve the updated Finance Committee description as amended. (Joseph Farber, Adrienne Brown)*

- Patty reviewed the year-to-date numbers for the 2022 budget. Finance Committee is meeting regularly to start the development of the 2023 budget.
- Patty presented several recommendations from Finance Committee for consideration.

M/S/C *Motion to approve the following recommendations from Finance Committee as presented:*

- *Finance Committee recommends to Diocesan Council that the remaining funds from the sale of the Arlington Property, \$14,984.10, be designated to the Repair and Maintenance Reserve Fund.*
- *Finance Committee recommends to Diocesan Council combining Class 54 – Madras Property Sale Fund and Class 46- Madras into one fund, that is held in trust for St. Mark’s, Madras.*

- *Finance Committee recommends to Diocesan Council that Fund 43 Morse and Fund 49.1 Gellert be combined in the EDEO accounting system and that the funds be used to provide partial funding for High Desert School for Ministry and scholarships for future HDSM students.*

- *Finance Committee recommends to Diocesan Council that Fund 49.3 Barret be folded into Fund 16 Bishop's Discretionary Fund. To honor the intent of the original gift one scholarship each year will be given to an Ascension School Camper.
(Angela Pursel, Barbara Reynolds)*

M/S/C *Motion to accept the Finance Committee's recommendation that a portion of the unallocated funds currently being held by EDEO be allocated as suggested below, with additional support added for The Table:*

Hire a Strategic Development Consultant	\$50,000.00
Support the Indigenous Ministry Fund	\$60,000.00
Add to General Convention Fund	\$12,000.00
Add to the Bishop Search Fund	\$40,000.00
Capital Campaign Consultant	\$35,000.00
Ascension Painting	\$75,000.00
EDEO Website and Branding	\$10,000.00
Perkins House	\$25,000.00
<i>The Table</i>	\$5,000
TOTAL	\$307,000.00

(Joseph Farber, Ray Jeff Spreier)

Recess

Diocesan Council recessed at 7:45pm until Wednesday, June 8th, 2022.

June 8, 2022

Reconvene

Diocesan Council reconvened at 6:00pm on June 8, 2022.

Financial Report Cont.– Patty Olson-Lindsey

Patty continued her financial report with the presentation of an updated Supply Clergy Policy.

M/S/C *Motion to accept the updated Supply Clergy Policy recommended by Finance Committee, attached to these minutes. (Joseph Farber, Terry Rahmsdorff)*

M/S/C *Motion to accept the updated Volunteer Travel Reimbursement Policy recommended by Finance Committee, attached to these minutes (Ann Marie Hardin, Adrienne Brown)*

M/S/C *Motion to accept the recommendation from Finance Committee that Diocesan Council approve a request for loan forgiveness on the remaining balance of the Capital Campaign loan given by the Eastern Oregon Episcopal Foundation to Ascension School. (Karly Nash, Ray Jeff Spreier)*

Foundation Grant Request

Lisa requested permission from Diocesan Council to apply for a grant from the Foundation to purchase a Vibe Smart Board and stand to assist with virtual gatherings and increased technical capabilities in the office.

M/S/C *Motion to approve a grant request to the Eastern Oregon Foundation for \$3,197.00 to purchase a Vibe Smart Board and stand for virtual gatherings and office use. (Barbara Reynolds-Mayo, Adrienne Brown)*

SDG Grant Awards

Diocesan Council reviewed the three SDG Grant applications that were received for the 2022 cycle.

M/S/C *Motion to approve the following disbursement amounts from the SDG Grant fund for 2022: \$1,450.00 to St. Patrick's Episcopal Church in Enterprise for its Main Street Garden project \$3,385 to Caretakers of the Land for equipment for its Native Youth Camp \$1640 to KIDS to fund activities for disadvantaged youth in Crook County. (Ann Marie Hardin, Ray Jeff Spreier)*

Standing Committee Report

Kelly gave a brief Standing Committee report. They will meet next week to consider 3 episcopal consents, interview Liz Cahill and Tracy Anderson for Candidacy and Taylor Clark for ordination to the priesthood. Kelly will be organizing a group to travel down to Klamath Falls again in the Fall.

Convention Committee Report

Lisa reported that the committee had visited Blue Mountain Community College and found it to be an excellent location for the convention. The certifications were sent out last week and the schedule is still being developed. Lisa also reminded the outgoing members that they are the search committee for new candidates for their positions on Diocesan Council.

Bishop's Report

Bishop Pat reported that he has asked for permission to extend his episcopacy for 2 more years and had given Bishop Todd Ousley the letter from Standing Committee. He expects to hear in the fall after General Convention and Lambeth.

He asked for prayers for General Convention and the organizers who are working to fit everything into 4 days. Also, prayers for the delegation. He also noted that any of those delegates who are not comfortable with attending are under no obligation to attend.

Adjournment

The meeting was adjourned at 7:12pm.

**Episcopal Diocese of Eastern Oregon
FINANCE COMMITTEE**

Composition, Role, and Function

1. The Finance Committee shall include the Diocesan Treasurer, Ascension School Executive Director, a Diocesan Council liaison, and the Treasurer of the Eastern Oregon Episcopal Foundation. The bishop shall appoint, with the advice and consent of Council, three additional members.
2. Members of Finance Committee so appointed by the bishop will serve a 3-year term. Any person having served two consecutive full terms shall not be appointed to fill a vacancy on Finance Committee until a lapse of one year.
3. The Finance Committee is responsible:
 - a. To meet at least quarterly with the bishop and to review the financials of the Diocese, including, but not limited to, monthly statements for the quarter, investment statements, and other financial matters as may be appropriate.
 - b. To meet at least every six (6) months with the current consultants of all diocesan funds under professional management and to receive recommendations from the managers for the same.
 - c. To be accountable and to report to Diocesan Council and/or Diocesan Convention the fiscal conduct and management of the diocesan funds and portfolios.
 - d. To develop the annual budget of the Diocese for adoption by Diocesan Council and approval by Diocesan Convention for the enhancement and implementation of the mission of the Diocese. Such development will include, but not be limited to:
 - Review of budget for previous fiscal year for spending patterns, over budget lines and under-budget lines, and to make appropriate analyses for preparation of the forthcoming budget.
 - To receive and make recommendations for existing line items for the coming fiscal year.
 - To receive and make recommendations for the elimination of line items.
 - To receive or generate and make recommendations for new initiatives and new line items.
 - This meeting will precede the August budget meeting of the Diocesan Council.



Policies and Procedures for Supply Clergy

Canonically Resident or Licensed. Clergy engaging in supply ministry in parishes or institutions of this Diocese must be canonically resident or licensed by the bishop. Visiting clergy from other dioceses are expected to request the canonically required permission of the bishop to function within this Diocese. All clergy who engage in supply work must be in canonical good standing.

Diocesan List. The bishop's office will maintain a list of supply clergy that may be requested by any congregation.

Background Check. All clergy who provide supply services must have a current background check on file in the Bishop's office.

Title IV and Safeguarding God's Children certification. All clergy functioning in any ministry in this Diocese shall be required to participate in and be certified as having taken the prescribed course of education and training with regard to Title IV and the recognition and prevention of misconduct in the Church. Certification from other dioceses will be acceptable if received less than five (5) years prior to licensure in this Diocese.

Consideration for services. The following consideration for any and all services shall apply for supply priests in this Diocese.

1 Liturgy and Sermon	\$150.00 minimum
Additional Services	\$50.00 minimum
1 Liturgy with no Sermon	\$100.00 minimum
Weddings/Funerals	\$200.00 recommended, including planning.
Travel	IRS business standard per mile reimbursement
Expenses	All meals enroute & accommodations, with receipts only.

1. Members of Diocesan Council and Standing Committee, Diocesan Committees and Commissions, Collegium, Diocesan staff members and others traveling on pre-approved Diocesan business are eligible for reimbursement of expenses incurred in that travel.
2. Auto mileage will be reimbursed at the rate annually determined by Diocesan Council.
3. For travel to other than routine committee meetings, participants should review with the committee head or the Diocesan Office prior to departure which expenses will be reimbursable and at what rate.
4. Maximum mileage reimbursed or air fare paid will be for a round trip from the participant's home or nearest airport to the meeting site. In the event of air travel, auto mileage will also be paid, for travel from the participant's home to and from the nearest airport. For particular circumstances, work out details with the Diocesan Office prior to travel. If auto travel is chosen over air travel, when air travel is the most cost-effective option, reimbursement for travel will be equivalent to the cost of round-trip air fare.
5. *Lodging will be reimbursed up to \$140.00, with receipts. The diocese encourages volunteers to share a room whenever possible. This does not apply to meetings where the Diocese provides lodging.*
6. Exceptions to the lodging restrictions of this policy are 1) clergy or lay persons traveling to other congregations for Sunday supply or to make major presentations (see "Approved Contracting Arrangements" for details); and 2) staff who are required to travel overnight in the course of their regular duties. The rate of reimbursement for motel lodging in such exceptions will be determined through consultation with the Diocesan Office.
7. For Diocesan Council and Standing Committee members attending the Annual Diocesan Convention, reimbursement requests may be made for mileage and registration and meal costs reflected by the Convention registration form.
8. Reimbursement requests must be signed for approval by the head of the Diocesan group sponsoring the trip, or by the Diocesan Fiscal Officer, or by the bishop. A complete accounting of expenses incurred must accompany the request. For Diocesan employees, a receipt is required for any reimbursable item over \$10.00.

Reimbursement Rates

1. Mileage: Volunteer mileage rate: .50 per mile Staff: IRS Business Rate
2. Lodging: Up to \$140.00 per night, with receipts.
3. Meals: if travel requires being away from home at mealtime and meals are not provided at the meeting.

Breakfast	\$13.00
Lunch	\$15.00
Dinner	\$26.00